



KOITALEEL SAMOEI UNIVERSITY COLLEGE
(A CONSTITUENT COLLEGE OF THE UNIVERSITY OF NAIROBI)

INTERNAL ADVERTISEMENT FOR TEACHING POSITIONS

Pursuant to Part V Section 35 of the Universities Act 2012, Koitaleel Samoei University College invites applications from suitably qualified applicants for the following listed positions:

TEACHING POSITIONS				
S/NO.	DESIGNATION	SCALE	ADVERT NO.	NO. OF POSTS
SCHOOL OF EDUCATION (SOE)				
1.	Associate Professors: Educational Administration/ Curriculum Studies/Educational Communication and Technology.	14	KSUC/AD/AC/01/08/2024	2
2.	Senior Lecturers: Religion/ Environmental Studies - Earth Sciences/ Linguistics/ Literature.	13	KSUC/AD/AC/02/08/2024	6
SCHOOL OF BUSINESS (SOB)				
1.	Associate Professors: Accounting/Finance/ Business Administration/Marketing/Strategic Management/Human Resource.	14	KSUC/AD/AC/3/08/2024	2
2.	Senior Lecturers: (Project Planning and Management/ Human Resource Management/ Strategic Management.	13	KSUC/AD/AC/4/08/2024	3

The applicants **MUST**:

- Be employees of Koitaleel Samoei University College either on **Permanent and pensionable terms** or **Contract Terms** for Academic Staff;
- Have served in their current grade for a minimum period of **three (3) years**;
- Submit a duly completed self evaluation form attached to this advert; and
- Apply for only **one (1)** grade above their current grade.

1. ASSOCIATE PROFESSOR

Requirements for Appointment

For appointment to this grade, an officer must have:-

- PhD or equivalent from an accredited and recognized University in the relevant field;
 - Served in the grade of Senior Lecturer/Senior Research Fellow or in a comparable position for a minimum period of three (3);
 - A minimum of thirty two (32) publication points from peer-reviewed journals as a Senior Lecturer/Senior Research Fellow or equivalent with a minimum of five (5) publications in refereed scholarly journals since last promotions;
- OR
- Minimum of three (3) publications in refereed scholarly journals and two (2) peer reviewed working/occasional/discussion papers or two (2) published scholarly teaching modules since last promotions.
 - Supervised at least four (4) postgraduate students to completion, including one doctoral student;
 - Attracted research or development funds or educational resources as a Senior Lecturer/Senior Research Fellow since last promotion;
 - Must show evidence of community service
 - Registered with a relevant professional body (where applicable); and
 - Demonstrated merit and ability as reflected in work performance, leadership and results.

Duties and Responsibilities

- Lecturing specific units of specialization in accordance with the curriculum;
- Setting, invigilating and marking examination/assignments;
- Preparing students progress reports;
- Coordinating research and training activities;
- Providing specialized inputs in lecturing, training modules and curriculum development;
- Presenting academic papers in conferences/seminars/workshops or symposia;
- Providing consultancy work with a view to producing learning/teaching materials;
- Coordinating of courses, projects and practical work;
- Developing proposals to attract research grants;
- Writing journal articles and books;
- Peer-reviewing of publications in academic journals;
- Developing and reviewing academic programs/curricula;
- Supervising Senior Lecturers, Lectures, Tutorial/Junior Research Fellows and students;
- Providing academic and administrative leadership and mentoring programs;
- Community engagement; and
- Developing linkages and collaborations for student exchange programs.

2. SENIOR LECTURER/SENIOR RESEARCH FELLOW

Requirements for Appointment

For appointment to this grade, an officer must have:-

- A PhD degree or its equivalent in the relevant discipline from a recognized university;
- Served in the grade of Lecturer/Research Fellow or in a comparable position for a minimum period of three (3) years or six (6) years research/industry experience in the relevant field;
- A minimum of 24 publication points from peer reviewed journals, with a minimum of four (4) publications in refereed scholarly journals and 2 scholarly book chapters OR a minimum of 2 publications in refereed scholarly journals since last promotion and at least 2 scholarly book chapters OR a minimum of 2 publications in refereed scholarly journals and 2 peer reviewed working/discussions/occasional papers OR 2 scholarly published teaching/lecturer modules since last promotion.
- Must have supervised to completion 1 PhD student and 1 masters student Or Supervised at least three (3) postgraduate students as a Lecturer/Research Fellow;
- Must show evidence of community service
- Been registered by the relevant Professional Body (*where applicable*); and
- Demonstrated merit and ability as reflected in work performance and results.

Duties and Responsibilities

- Lecturing specific units of specialization in accordance with the curriculum;
- Preparing students progress report;
- Carrying out research work in relevant field or specialization;
- Conducting seminars/workshops or symposia;
- Coordinating of courses, projects and practical work;
- Preparing teaching/learning materials;
- Setting, invigilating and marking examinations/assignments;
- Developing proposals to attract research grants;
- Writing journal articles and books;
- Presenting academic papers in conferences/seminars/workshops or symposia;
- Peer-reviewing of publications in academic journals;
- Developing and reviewing academic programs/curricula;
- Supervising Lecturers, Tutorial/Junior Research Fellow, and students;
- Developing linkages and collaborations for student exchange programs; and
- Undertaking consultancy services and community engagement.

HOW TO APPLY

- Applicants are advised to submit Five (5) hard copies of their application letters giving a detailed Curriculum Vitae and attach duly certified copies of academic, professional qualification, membership to professional bodies, and other supporting documents.
- Equation certificates for foreign degrees.
- A letter of recommendation from the Chairperson/Head of Department on the applicant's professional experience and character in general should be sent to the email deputy-principal@ksu.ac.ke.
- Applications should be emailed as one PDF file to recruitment@ksu.ac.ke
- Shortlisted applicants shall provide evidence of compliance with provisions of Chapter 6 of the Constitution of Kenya with reference to Kenya Revenue Authority, Higher Education Loans Board, Ethics and Anti-Corruption Commission, Criminal Investigation Department and Credit Reference Bureau.

The application letters should reach the undersigned on or before, **September 06, 2024 at 1700 hrs.** addressed to:

THE DEPUTY PRINCIPAL
KOITALEEL SAMOEI UNIVERSITY COLLEGE (KSUC)
P.O BOX 5-30307,
MOSORIOT, KENYA

KSUC is an equal opportunity employer and thus employees of either gender, ethnicity or persons with disability are encouraged to apply. Canvassing shall result in automatic disqualification.