

KSUC LIBRARY NEWS

ACADEMIC YEAR 2021/2022



KSUC LIBRARY'S YEARLY NEWSLETTER

Dear Reader, I'm thrilled to extend an invitation to you for our first-annual newsletter issue. It has taken a while to get here, but it brings me great pleasure to introduce to you the Editorial Board team that will be in charge of the publication phase. Our primary focus will be on educational pieces that address current events, library visits, trainings, and developing concerns in the business and education sectors.

We kindly ask you to join us for a walk and, more importantly, we would appreciate hearing your thoughts.

Our goal is to provide you with more!

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LIBRARY DIRECTIONAL SIGNAGE



Albert Einstein a Theoretical physicist famously stated

“The only thing that you absolutely have to know, is the location of the library.”

Directional signage for Koitaleel Samoei University College is positioned at the main gate on the right side of the gate. Its purpose is to indicate the locations of various sections within the college. It points users in the direction of the library department among other departments at KSUC University College. Next to the student canteen at the far end is where you'll find the library.

The library is a crucial component of every university since it offers reading areas, information resources, and access to users when needed. It also has computer labs where scholars, including lecturers and post-Graduate users can successfully complete their research tasks. The signage at Koitaleel Samoei University College is intended to assist visitors and new users in finding and accessing various parts within the university college.

THE MAIN LIBRARY

The main library of KSUC is appropriately situated next to the student center, on the far end, adjacent the Mosoriot Teachers Training College. For security reasons, the main entrance is well-equipped with steel and timber doors. Before being permitted to enter the library, all luggage must be stored in the area guarded by security staff on the left side of the entrance. Then, to prevent book theft, there is a security mechanism known as Radio Frequency Identification (RFID).



It is characterized as a structure set aside for the aim of gathering, organizing, and providing diverse users with access to information resources in a variety of formats for research, study, and borrowing.

A wide range of collections are included within it, such as databases, books, periodicals, newspapers, manuscripts, films, maps, prints, microforms, CDs, e-books, and audio books, among other media. It also offers a conducive environment for various users to come and study and carry out research.

The KSUC library is an academic library designed to support lecturers, students, and other university users.

It is organized into seven major components, which are as follows:

- ❖ Technical section
- ❖ Circulation section
- ❖ Reference & Reserve section
- ❖ Periodical Section
- ❖ E-Library Section
- ❖ Reprographic Section
- ❖ Special Needs Section

The KSUC LIBRARY TEAM OF STAFF

A renowned American author and illustrator Jarrett J. Krosoczka once said..

"It is an awfully sad misconception that librarians simply check books in and out. The library is the heart of any learning institution, and without a librarian, it is but an empty shell."

MESSAGE FROM THE LIBRARIAN

Koitaleel Samoei University College (KSUC) was established in 2015 as a constituent college of the University of Nairobi. The Library supports the research information and instructional needs.



Institutional needs of the surrounding community particularly students, faculty and staff. The College Library system has a collection of resources which include print books, journals, newspapers, audiovisual and digital media. KSUC Library access to different databases that provide access to world class online channels and e-books which are accessed by users

A catalogue of information materials held in the system is available electronically through the on-line Public Access Catalogue (OPAC) which is web based. The system is open to staff and students of the college for reference and borrowing.

I look forward to interacting with you in the library through our email provided on our website and other available social media platforms.

THANK YOU AND WELCOME

In addition to Mrs. Agnes Jeptoo, the librarian, the KSUC library is staffed by five other professionals, Ruth, Abigael, Nelly, and Kevin, who are all experienced in different aspects of library management.

IN THEIR OWN WORDS:

RUTH CHERUYOT: *Library personnel*



Allow me to take this opportunity to extend a warm welcome to each and every one of our users to the KSUC library. The library provides a welcoming and comfortable setting that helps our users study successfully. Everyone is invited.

KEVIN MWIMA: *Library personnel*



Dear clients, We will guide you through a variety of library training sessions, with a focus on E-Resources and general library accessibility, so that you can become an autonomous library user. Thank you.

NELLY CHELAGAT: *Library personnel*



To our cherished library patrons, I extend a warm invitation to utilize all of the resources and amenities available to you. We offer books, a well-equipped computer lab, and a well-organized room for productive study sessions. I'm grateful.

ABIGAEL CHEPLETING: *Library personnel*



Please feel free to ask any questions, and we will address them. We assist all users at the circulation desk and provide essential information at the information desk. Thank you and welcome.

The library operates according to a set of rules and guidelines known as the laws of library science. The laws of library science are set of norms, percepts, and guides to good practice in librarianship. They includes:-

- ❖ **Every reader his/her book;** Librarians should respect that everyone is different and that everyone has different taste regarding the books they choose.
- ❖ **Save the time of the reader;** Means that all clients should be able to easily locate the materials they desire quickly and efficiently. The practice of librarianship creates systems, services, workflows, guides and frameworks to the benefit of practicality to the user.
- ❖ **Books are for use;** He did not reject the notion that preservation and storage were important, but he asserted that the purpose of such activities should be to promote use.
- ❖ **The library is a growing organism;** Means that a library should be a dynamic institution that is never static in its outlook. Books, methods and the physical library should be updated overtime. Growth should increase the quantity of items in the library's collection and collection's overall quality.

LIBRARY COLLECTION

Henri Frederic Amiel, a poet and moral philosopher from Switzerland, famously remarked,, "Everything you need for a better future and success has already been written. And guess what ? All you have to do is go to the library".



Image 1

Koitaleel Samei University Library uses the Library of Congress Classification Scheme to arrange her volumes. Upon acquisition, the newly purchased books undergo an inspection process to ensure they fulfill the necessary standards. They are next brought to the processing room, where they are converted to facilitate simple connection with the electromagnetic (EM) system and tagged with security codes. After that, they are categorized using the Library of Congress classification scheme.

The term "library collections" refers to the print and digital materials that the library has gathered to fulfill the various needs of specific users. A library catalog makes these resources accessible. The key roles of the library include gathering, preserving, organizing, cataloging, and providing users with access to the material. The library can expand its collection by acquiring new information resources with the financial support provided by the institution. Additionally, the library uses other strategies to increase the scope of its collection, including exchanges, gifts, contributions, bequests, and legal deposits.

The Koitaleel Samei University College Library subscribes to more than 25 print publications, 19 electronic resources, and has a collection of more than 3000 print volumes of books. On a daily basis, they also purchase publications, which are often kept in archives.



Image 2

The books are assigned a special identification number called call number which are used to identify each and every book. Before the book is put on the shelf, the call numbers are adhered to its spine. In order to conform to the Ranganadhan law of library science, which states, "Save the user's time," shelving is done continuously. A book that is properly shelved is simple to find and use.



Image 3

DISPLAY RACK

Library display racks are used to inform patrons about new books that are available for checkout at the library. Any library may benefit from strategically placed new arrival displays to draw in patrons and encourage greater use of its resources. In order to draw attention and establish a connection with patrons, the KSUC library uses a free-standing display rack that is situated on the stairway leading to the main library hall.



Image 1

Introducing the newest books makes them more sought-after and in greater demand. They draw the constantly moving customers' attention and make it possible for them to question about the exhibited books. The Koitaleel Samoei University Library features well-crafted display racks that are designed to fit any size book in the collection. Some of the racks are made of metal, while others are built of wood.



Image 2

The display racks are designed to play a significant role in promoting the library's information resources and to remind patrons of the importance of using and borrowing the resources. Usually, they are arranged in an accessible area so that patrons may readily peruse them and take advantage of the books that are available. They have a significant impact on motivating patrons to utilize the library regularly and forming good reading habits.

LIBRARY STUDENTS' AMBASSADORS

Library student Ambassadors are undergraduate and graduate students who primarily promote library resources and services to the campus community and provide feedback and ideas to the Library. They serve as a voice for the views of student library patrons and advertise the library's services and resources to the campus community.

Throughout the enrollment process, ambassadors frequently assist the library in maintaining communication with students by contacting or emailing them and following up with recently admitted students.

Image 1



While choosing applicants to serve as student ambassadors, the library took into account characteristics like public speaking, interpersonal and communication skills, presentation abilities, teamwork, and networking. These are students that are passionate about the library, believe it to be a fantastic place, have outstanding written and spoken communication skills, and are able to relate to other students, parents, and faculty members.

Image 2



At the top; Kevin Simiyu, a library student ambassador, is addressing first-year students on library-related topics. During one of the institution's events, Patrick Lenkishon, the coordinator of student library ambassadors, is shown **on the left**. Below is the library student ambassador team, under the direction of Patrick Lenkishon, who serves as coordinator.

Roles of KSUC Library Ambassadors

- Suggest ways to improve the student experience within KSUC Library by participating in meetings and focus groups.
- Publicize and work at library events, such as the opening day, Academic Resource Fair, guest lectures, etc.
- Promote library services and resources to students in residence halls, classes, and beyond.
- Represent the KSUC Library at campus resource fairs, Graduate Student Orientation, and other campus events.

BENEFITS OF LIBRARY STUDENT AMBASSADORS

- ❖ The program provides undergraduate and graduate students with leadership skills.
- ❖ It establishes their professional connections.
- ❖ The program also provides undergraduate and graduate students with the opportunity to make a positive impact at KSUC Library.

Image 3



LIBRARY TRAINING

The library provided staff and student patrons with numerous training programs. Training topics covered included using electronic resources, general library access, and plagiarism.

Students enrolled in graduate and undergraduate programs as well as teaching and non-teaching staff members participated in the library training.

A visual overview of a portion of the training is provided below:

| NO | TRAINING | VENU |
|----|---|--------------------|
| 1. | First-year students receive instruction on how to access and utilize electronic resources from the college librarian. | Library main hall |
| 2. | The second-year students are being instructed by the library staff on the significance of general library and electronic resources. | Library main hall |
| 3. | Mrs. Agnes Jeptoo, the college librarian, guides third-year students through the e- resources that the KSUC university College has subscribed to | Library main hall |
| 4. | A library staff member instructs third-year students on how to use and access electronic resources. | Library main hall |
| 5. | Library Personnel accompanied by Mrs. Agnes Jeptoo, the college librarian, at the Kenya Library and Information Services Consortium training. | Eldoret University |
| 6. | KSUC Teaching personnel with Ksuc Library staff members under the direction of Mrs. Agnes Jeptoo and Mrs. Ruth Cheruyiot during a library training session on journal presentation at Moi University. | Moi University |



LIBRARY VISITORS

Libraries are vital allies in the battle against false information because they contain centuries' worth of knowledge, data, history, and truth. Libraries assist in keeping the people informed with facts rather than being misled by fiction by offering free access to historical, educational, and news resources. All visitors are welcomed at Koitaleel Samoei University College Library (KSUC), as indicated by the friendly notice that has been placed there. Numerous dignitaries from the government, other educational institutions, local communities, and worldwide communities have visited the library.

The following list includes a few visits to the library department by various notable figures.

| NO | VISITOR | VISITED AREAS | DATE |
|----|--|--|-------------------|
| 1. | Permanent Secretary Ministry of Education. | P.S Education Dr. Belio Kipsang in company of Ag. Principal KSUC, Prof. Gideon Misoi are shown through the library by the librarian, Ms. Agnes Jeptoo | June, 6 2020 |
| 2. | U.O.N Vice Chancellor | Librarian in company of the then, Deputy Principal Prof. Winston Akala takes the U.O.N V.C through the KSUC library sections. | October, 7 2021 |
| 3. | U.O.N Vice Chancellor | Prof. Stephen Kiama of U.O.N accompanied by the second Ag. Principal -KSUC, Prof. Jackson Too are shown the newly constructed modern circulation desk. | October, 7 2021 |
| 4. | St. George's Girls High School. | Photo outside the Library premise by St. George's girl's high school. | February, 15 2022 |
| 5 | Kenya Forest Research Institute (KEFRI) | Koitaleel library staff with (KEFRI) official display seed balls. | 2022 |



Image 1



Image 2



Image 3



Image 5



Image 4

THE E-LIBRARY LIBRARY



A strong research lab supports academic, social, and economic development.

The Koitaleel Samoei University Computer Lab is a collaborative workspace with multipurpose technology that is situated on the ground floor of the main library, to the left of the main entrance.

The lab's mission is to support faculty members, staff, and students' needs in teaching, learning, and research. The room has all the necessary computer equipment to support academic, social, and corporate research.

The major clientele of the computer lab, which is staffed by knowledgeable library staff to assist users with access, consists of postgraduate and graduate students as well as academic and non-teaching staff who come to study and conduct research.

Electronic materials from the library are available in a variety of formats, such as eBooks, audio books, and on-demand films. First, clients receive training on using the online resources of the library.

In the modern era, having a working knowledge of computers is crucial since it allows one to quickly and precisely retrieve data and do multiple activities in a short amount of time.

Library Computer labs must strictly conform to a number of regulations, which include: Keeping food and beverages out of computer labs, logging off the computer after using it, turning off all of the computers at the end of the day and maintaining fixed tables at all times.

THE GREEN PLANET



Koitaleel Samoei University College Library in collaboration with Kenya Forestry Research Institute (KEFRI) have partnered to distribute Seed balls to reforest and regenerate damaged environments. Seed balls Kenya provides indigenous tree & grass seeds in a protective & nutritious bio char ball. Seed ball is simply that seed inside of a ball of charcoal dust mixed with some nutritious binders. The focus of seed ball is to help reduce the costs of seeds and planting. Seed balls are inexpensive and can be easily dispersed over large areas which are often hard to reach. The indigenous seeds supplied are certified by the Kenya Forestry Research Institute (KEFRI) and are not treated or altered in any way.

The main aim of seed ball is give Mother Nature a helping hand by protecting the seeds from predators and sun until the appropriate natural environmental conditions trigger germination.

Direct seeding reduces transplant shock and helps the young trees grow stronger roots which in turn helps them grow into stronger trees. Our focus is to rehabilitate land so damaged by man's activity.

Using seed balls, the reintroduction of tree species that have been partially or completely removed from their original environments is as natural a process as can be undertaken. Seed balls help increase green space in Koitaleel University and Nandi County. Benefits of seed ball include:-

- Increasing green space.
- Help combat habitat loss.
- Easy to distribute seeds
- Improving food security.
- Increased pollen for bees.

- They can make ugly forgotten land bloom again.
- Restore plant and wildlife populations.
- Nourish and feed the soil.



Koitaleel Samoei University College has two main schools: the School of Education and the School of Business. It is led by College Principal Prof. Winston Akala (inset). The schools are run by directors (Director, School of Business; Director, School of Education); master's, degree, and diploma programs are available.

SCHOOL OF EDUCATION

PROGRAMS ON OFFER

- 1) Master in Education (MEd)
- 2) Bachelor of Education Arts.
- 3) Bachelor of Education.
- 4) Diploma in ECD

SCHOOL OF BUSINESS

PROGRAMS ON OFFER

1. Master in business administration(MBA)
2. Bachelor of commerce
3. Diploma in project planning and management
4. Diploma in purchasing and supplies management.
5. Diploma in business

Enquire here @:

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